



Admissions Policy

Formally adopted by the Governing Board of:-	Denver V. C. Primary School
On:-	12th May 2021
Chair of Governors:-	Amanda Dawson
Last updated:-	25th June 2020

Admissions Policy

Introduction

The administration and management of admission arrangements to Norfolk schools is dealt with by Norfolk County Council. The reception admissions policy and criteria for each school, together with an application form, are available from the county council admissions team and must be returned to them see link below <https://www.norfolk.gov.uk/education-and-learning/schools/school-admissions/admission-to-reception-classes>

Admissions Criteria for Reception

The governors agree to accept the policy guidelines on admissions produced by Norfolk County Council. The school will enrol pupils up to its agreed overall capacity and annual admissions limit.

Oversubscription Criteria

In the event of oversubscription, following the policy of Norfolk County Council, preference will be given to children living nearer to the school according to the following criteria, in order of priority:

1. Children who have an EHCP (Education Health and Care Plan) which names the school
2. Children who are in public care or have been adopted from public care
3. Children who live in the catchment area and have a sibling attending the school at the time of their admission
4. Children who have a disability and live in the catchment area
5. Children who live in the catchment area
6. Children who live outside the catchment area who have a brother or sister with an EHCP attending the school at the time of their admission
7. Children who live outside the catchment area and have a sibling attending the school at the time of their admission
8. Children who have a disability and live outside the catchment area
9. Children of staff
10. Children who live outside the catchment area and have no sibling connection with the school

In the event of over subscription in any of these criteria then those living closest to the school will be given priority.

Joining the School in Reception

Starting school is a very exciting and daunting time for you and your child. We, as a school, will work with parents individually to ensure it is both positive and rewarding. Pupils are admitted to Denver V. C. Primary School in the September of the academic year in which they are 5. During the previous summer term, children are invited to join us for several 'taster' sessions to support them to become familiar with the routines and environment of the school. There will also be a New Intake meeting where parents

will be informed of our day-to-day procedures and what their child(ren) might experience during his/her first few months at school.

In-year Applications (moving schools)

If you are moving into the area and would like a place at Denver V. C. Primary School, you should always apply for a school place through the Local Authority's School Admissions Team at

<https://www.norfolk.gov.uk/education-and-learning/schools/school-admissions/moving-schools>