



Friends of Denver Primary School
Meeting Friday 15th May at 3.20pm
MINUTES

Venue: Denver Village Primary School Staff Room

Attendees: Ben Groom (Chair), Louise Jones (Headteacher), Nanci Lima Abraham (Vice Chair), Nicola O'Mara (Treasurer), Louise Hepburn (Secretary), Claire Pope (Governor), Michelle Caul-Byrne, Rosie Swain.

1. Apologies for absence.
 - Charlotte Challender and Danielle Grummitt.

2. [Approve minutes of April 24th 2026 meeting.](#)
 - APPROVED

3. Approve agenda of current meeting. APPROVED.

4. Chair Report since April meeting.

Reminder that Ben will be leaving the Friends at the end of term. We also need to consider the messaging for talk that happens to incoming Reception parents on July 10th

ACTION: Take steps to organise AGM after half term. This will involve looking at roles and responsibilities of each core



Friends of Denver Primary School
Meeting Friday 15th May at 3.20pm
MINUTES

position, and Parentkind documents. Also prepare messaging for Reception talk.

5. Treasurer Report since April meeting.
 - £6,500 in the bank.
 - Easter service raised £21.15 at church.
 - Sponsored walk next week.
 - Friends agreed to fund virtual tour of synagogue at £70.

6. 150 years update.
 - a. **Planning the site.** Louise preparing a master list.
 - b. **Outstanding vendors.**
 - Tea and the Gang, (singer - Tia 2 x 45 minutes sets), cakes, check Words and Wonder and Nigel. Healthy lollies not possible.
 - Forms to be sent out to vendors.
 - Langham Glass - can't donate as do a lot of charity, but will consider making paperweights.
 - **Time capsule.** Being sorted by Mr Cawley.
 - **Video in progress.** Friends to send video to Mr Lawrence with one word of what Denver means to them if possible.
 - Think of extension leads.



Friends of Denver Primary School

Meeting Friday 15th May at 3.20pm

MINUTES

- c. **Informing stallholders.** Can move forwards now forms available.
- d. **Promotion.** Tesco's, Costa, Post Office, chip shop, school notice board, Nightingale, car park etc.
- e. **Little extras**
 - i.e. ask parents for garden games? Costumes for photo booth? Bubbles area? Remote control car track?
 - 4:30pm will be speeches. Claps for 150 years, 150 years cake from Knights.
 - Naming a rose after the school's 150 years - Louise to send Rosie company she previously used.
- f. **Helpers on the day.**
 - Ben, Louise, Nanci, Rosie and school staff will be available. Try to decorate the field as much as possible the day before on Wednesday.
- g. **School history zone.** Memories book will be available.
- h. **Running order.** Louise to do. Two puppet shows, Tia (singer), Words and Wonder books area, 4:30pm 150 years presentation.



Friends of Denver Primary School
Meeting Friday 15th May at 3.20pm
MINUTES

7. Update on tasks set from April meeting.

- a. **Sponsored Walk Planning.** (Set up, drinks, table display etc.) Michelle, Louise, Rosie and Ben helping. Hay bales collected Tuesday, nets from RAF base, water soakers, cake appeal, lollies.
- b. **Parent sponsorship ideas.** Next meeting.
- c. **Calendar update.** Next meeting.
- d. **End of year photos with Leslie.** Ben to liaise with Leslie.
- e. **Sports Day planning / tie-in with World Cup.**

8. Headteacher items.

- a. **School Tree artwork.** Project where children get to contribute clay leaf that will form a tree against the school building. Jonathan Webster (governor) and Mr Cawley is supporting, approx costs £300 requested from the Friends. APPROVED.
- b. **Reading books.** Specialist books with a reading scheme - representative to be invited to Friends meeting. Second hand books for children's library.

9. Promoting events idea. Can use back gate to promote events.



Friends of Denver Primary School
Meeting Friday 15th May at 3.20pm
MINUTES

10. **School uniform appeal.** Save some uniform to make school-themed bunting.

11. **Other upcoming fundraisers / Friends' support.**
 - 150th Anniversary Event (June 11),
 - Sports Day (23 / 24 June),
 - Marketplace Denver Fun Day Tombola (12 July 2026),
 - Art exhibition 17 June 2026

12. **Next meeting dates for Friends meeting.**
Friday, June 5.

13. **AOB**
 - a. FYI - Zorb football costs £200 for future events.
 - b. Idea - Book quotes trail or book quote covers over the summer holidays.