



School Medicine Policy

Formally adopted by the Governing Board of:-	Denver V. C. Primary School
On:-	27th February 2020
Chair of Governors:-	Amanda Dawson
Last updated:-	November 2013

Denver V. C. Primary is a small school and resources such as staffing and storage facilities do not allow us to administer all medicines to all children.

Most children will have short term medical needs from time to time, perhaps entailing finishing a medicine such as antibiotics after an illness. In such cases, we require a parent or named person to come to school at a predetermined time to administer the medicine. We do not allow children to administer their own medicine because we do not have appropriate storage facilities for this.

Staff will administer medicine on residential visits once the necessary documentation has been completed and authorisation is obtained by the Headteacher. The medicine will be handed to the school by the parent/carer of the child and not the child him/herself. Medicines provided should ideally have been prescribed by a doctor, dentist or nurse and should be in the original container showing the instructions for administration. Records will be kept for each child each time medicine is administered.

On residential visits, parent will also be asked to give permission for their child to receive pain relieving medication (one dosage of paracetamol only). Once again, records will be kept when medicine is administered.

Some children have long term medical needs, and where this is the case parents should inform the Headteacher. Most of these children will have a Healthcare Plan provided by the NHS and staff will be trained to meet their needs. Needs may include administration of medicines. Medication of these children will be stored where most appropriate, normally the school office or the child's classroom and records will be kept each time medicine is administered. All staff will be made aware of these children and Healthcare Plans will be kept in the school office.

Children requiring inhalers will have their inhaler with them in the classroom and these will be taken to PE lessons and on visits out of school. Older children will be encouraged to look after their own inhalers.