

**Denver V. C. Primary**  
**Plan for the Reopening of School Safely**

This is the plan we have made to safely reopen the school on 1<sup>st</sup> June for children in Reception, Y1 and Y6. We will continue to care for key worker/vulnerable children.

I must stress that sending children back to school is your choice, there will be no penalties for non-attendance.

The school will be very different from what the children are used to, although the staff, as always, will ensure the children are well cared for and looked after.

**Class Organisation**

To minimise the risk to everyone in the school community, we are creating class 'bubbles'. The children in these bubbles will not mix with other children. Staff members will stay with their class bubbles.

Class 1 – Reception and some Y1 children will be with Mr Sexton and Mrs Alves

Class 2 – Remaining Y1 children will be with Miss Pennock and Miss Cronin

Class 3 – Key Worker/Vulnerable children will be with Mrs Williamson, Mrs Kenna and Mrs Collins

Class 4 – Y6 children will be with Mrs Henden and Miss Waters

We cannot have more than 15 children in a class, also we have had to ensure that the tables are two metres apart, therefore we have had to split the 17 Y6 children into two groups. We will work on a two week rota system to make it fair. We will inform parents of which group your child is in by the end of the week.

Week 1 (W/C 1 <sup>st</sup> June)	Week 2 (W/C 8 <sup>th</sup> June)
Group 1 – Monday and Tuesday	Group 2 – Monday and Tuesday
Group 2 – Wednesday, Thursday, Friday (morning only)	Group 1 – Wednesday, Thursday, Friday (morning only)

**School Opening Times**

We will have staggered drop off and collection times to allow parents to observe social distancing.

Reception and Y1 drop off - 8.45am

Y6 and Key Worker/Vulnerable children drop off - 8.55am

Reception and Y1 collection – 3.05pm Monday to Thursday

Y6 and Key Worker/Vulnerable children collection – 3.15pm (1pm on Fridays for Y6)

School will close at **1pm on Friday** for all children, apart from key worker/vulnerable children, to allow for a deep clean of the premises, and to give staff members time to plan for the continued home learning that will be provided for the children not yet able to come back to school.

### **Drop Off**

To allow for social distancing, we will only be opening the field gate for children and parents to enter/leave school each day. We will have a one way system clearly marked by cones across the field.

We want to avoid children using the corridor, where possible, therefore children will go straight into their classrooms when dropped off in the morning.

Class 1 children will go in via the black gates which lead onto the field.

Class 2 children will go in via Class 2's fire exit.

Y6 children will go in via Class 4's fire exit.

Key worker/vulnerable children will go in via the normal white doors.

Adults and children should maintain a distance of 2 metres apart if coming on to the school grounds at drop off / pick up. Children will have to stay with their parents until the teacher opens the door to let them in. Football will not be allowed.

Parents will be asked to drop children off and exit the school site as quickly as possible.

### **Pick Up**

The children will leave school promptly at the time mentioned earlier, and via the same way they entered school in the morning. Once again, you must observe social distancing and parents/children will be encouraged to leave the school grounds as quickly as possible.

### **Communication Between Home and School**

Parents should avoid coming into the school building. If this is necessary it will be by appointment only.

Parents will be encouraged to communicate with the school by telephone or email.

## **Social Distancing**

We will endeavour, wherever possible, to socially distance the children, although we cannot guarantee that this will be upheld at all times.

Children will be seated 2 metres apart in Classes 2, 3 and 4 and children will remain seated at their desks whilst in the classrooms. PE spots will be put on the carpet to show Class 1 children where they can sit.

Each class group will form a 'bubble' and will remain in their classroom with their teacher/TA/MSA throughout the school day.

Children will each have their own desk, with a personal supply of all the stationery, books and resources they will be using.

It is well-documented that the virus does not spread as well outside, therefore, weather permitting, staff will plan to take the children outside for learning activities as much as possible. Staff will need to liaise with each other about using the outside space. The 2 metre rule will still be adhered to where possible.

Children will not hang up coats etc. on pegs, they will take everything with them in to the classroom, including lunchboxes.

## **Clothing**

Children will not be required to wear school uniform, instead we will ask them to wear comfortable clothes that they can do sport/outdoor activities in. This way, children will not have to change for PE. Parents will be encouraged to send their children to school each day in clean clothes.

## **Break**

Playtimes will be more structured to ensure that children remain 2m apart, where possible.

Class 1 will have their break on the foundation outside area. This will be taken whenever the staff decide is appropriate.

Class 2 will have their break at 10.15 -10.30am. This will be taken on the field or playground, depending on the weather.

Class 3 will have their break from 10.30-10.45am.

Class 4 will take their break from 10.45-11am.

Drinks, if needed, will be brought into each classroom.

Each class will have their own set of playground equipment that only they can use. This will be cleaned after use each time.

### **Jobs**

Adults will do the jobs the children normally do e.g. locking the gate.

### **Lunch**

We are working with our catering supplier to finalise lunch arrangements. It is likely that packed lunches will be provided for the children who require a school lunch as transferring hot meals to each classroom would be problematic. Children in KS1 will still be entitled to a free school meal.

All children will eat their lunch in their classroom or potentially outside if the weather is fine.

Lunchtime will be staggered so that children cannot mix with other 'bubbles'.

Tables will be cleaned after the children have eaten.

If raining, the children will remain in their classrooms.

### **Toilets**

We will operate a 'one in, one out' system for toilets.

Reception and Y1 children will use KS1 toilets. They will be supervised when going to the toilet to ensure that they are washing their hands properly and keeping distant from each other.

Y6 and key worker/vulnerable children will use KS2 toilets. Again, they will be supervised when going to the toilet to ensure that they are washing their hands properly and keeping distant from each other.

Midday supervisors will ensure that the 'one in, one out' system operates throughout lunch.

### **KS1**

All soft toys, soft furnishing, dressing-up clothes and cuddly toys will be removed from Classes 1 and 2. We will minimise the amount of toys/equipment within the classroom and ensure that resources being used are wooden or plastic and can be easily wiped clean throughout the day. Toys/resources the children can use will be set out each day and soaked in Milton overnight ready for the next day.

## **First Aid**

PPE (gloves, aprons, masks and face shields) will be used to deal with children requiring first aid.

## **Supervision of children who are unwell**

Children should not be present in school with a high temperature or a persistent cough.

Any child displaying any symptoms of ill health during the day will have their temperature taken. Children with a persistent dry cough or a temperature will be kept in isolation in the PPA room until a parent or carer comes to collect them. Staff supervising children who become unwell will wear gloves, apron, mask and a face shield to protect their eyes. If the child has a cough we will provide them with a disposable mask to wear until they are collected. The PPA room will be thoroughly disinfected.

Children displaying symptoms should have a test arranged for them by their parents. The school should be informed as soon as the test result comes through.

In the event that they test positive, they will be asked to remain off school for 14 days, along with all of the children from their 'bubble' who will also have to self-isolate for 14 days (starting from the last day that the infected child was in school).

## **Staff Absence**

Parents will be made aware if a staff member is absent due to having symptoms of COVID-19 and it is then their choice whether they put their child into isolation until the test confirmation has come through.

In the event that a staff member has a confirmed case, the children they have been in close contact with in their 'bubble' will be asked to isolate for 14 days and remain off school for that period.

## **Handwashing**

Children and staff are to wash their hands for **20** seconds with soap and water and dry them with a paper towel. Before children eat their snack and lunch, handwashing will be supervised.

Children will wash their hands:

- As soon as they arrive at school in the morning.

- Immediately before eating their morning snack and lunch, and after eating, as their hands, could then be infected with saliva.
- After using the lavatory.
- After coughing or sneezing.
- After touching any area that might be contaminated.
- After playing outside.
- After touching their faces

The virus enters the body when we touch our faces, through the mouth, nose and eyes. To avoid children touching their faces, staff will follow these guidelines:

- Children with long hair must wear it tied back. (When hair falls across the face we automatically brush it away with our hands.)
- Children must avoid holding hands with other children or playing games involving physical contact.

Children will dry their hands with paper towels in the classrooms, or hand dyers in the toilets.

Each class will be equipped with hand sanitiser for children to use throughout the day.

### **Water**

The water fountain will not be used. Children will all bring in their own water bottle.

### **Doors/windows**

Doors will be kept open, where it is safe to do so, to avoid the touching of handles and doors throughout the day. Windows will also be open, if possible, to ensure a good flow of fresh air throughout the day.

### **Keeping surfaces sterile**

If a child coughs or sneezes onto a surface, a toy or a piece of equipment, the surface will be cleaned immediately. All sprays will be kept out of the reach of children.

### **Cleaning**

The cleaners will clean all the areas of the school that we are using at the end of each day and carry out a deep clean every Friday afternoon. A more thorough clean of Class 4 will take place every Tuesday between the two Y6 groups.

The staff within each 'bubble' will be provided with a spray bottle, cleaning fluid and cloths so that they can keep on top of maintaining cleanliness throughout the day. Door handles, surfaces, taps, sinks, light switches etc. will be cleaned regularly.

All bin bags will be replaced at the end of each day.

### **Tissues**

Tissues will be available in each classroom. If a child blows their nose or coughs into a tissue, they will be told to put it straight in the bin or flush it down the toilet. The 'catch it, bin it, kill it' approach will be used. Children will wash their hands after using a tissue.

### **Computers and Stationery**

We will avoid using computers with the children.

Each child will be provided with their own stationery.

### **Collective Worship**

We will not all gather for assembly each day. Children will have some form of collective worship in their classrooms.

### **Fire Drill**

Children will be made aware of fire drill procedures once they return on 1<sup>st</sup> June.

### **Transferring Items between Home and School**

We will limit the number of shared resources that are taken home by staff and pupils and limit the exchange of such resources.

Children will not take reading books home at this time. They will be allowed to choose a reading book from the classroom and these will be put into a box when finished and left for the rest of the week before being able to be used by another child.

Children will not have homework during this period, other than home learning (on the website) for the days they are not in school.

To avoid staff touching multiple books, marking will be by way of verbal feedback.

Staff will wash their hands and surfaces before and after handling pupils' books.

**It is important to note that every measure above has been taken to make the school as safe as possible, however we cannot eliminate all risk of the virus being passed on.**